# Regional Business Fund, Inc.

AN ECONOMIC DEVELOPMENT PARTNER PROMOTING BUSINESS AND ECONOMIC DEVELOPMENT IN WEST CENTRAL WISCONSIN

## Downtown Façade Loan Application

revision date 4.2011

### Applicant's Name and Contact Information

Date of Submission: _____

Company Name: _____ Date Established: _____

Type of Company/Organization: ☐ LLC ☐ LLP ☐ Partnership ☐ S Corporation ☐ C Corporation ☐ Sole Proprietorship ☐ Non-Profit Organization

Company Mailing Address: _____

Project Address: _____

Contact Person: _____ Title: _____

Contact Address: _____

Telephone Number: _____

Email Address: _____ Website: _____

### Management Information (owner(s), officer(s), director(s), & shareholder(s) who own 20% or more shares of the company)*

| Name | Title | % Ownership |
|---|---|---|
| | | |
| | | |
| | | |

***Personal financial statements** and **tax returns** are required for those with 20% or greater ownership interest. The Regional Business Fund, Inc. and/or its agents reserve the right to obtain **credit bureaus** on any business or individual in connection with this application.

### Facade Amount and Terms Requested

Amount of Loan: _____ Use of Funds: _____

Repayment Terms: _____

## Anticipated Uses and Sources of All Project Funds

Sources include the loan you are requesting from the RBF, Inc. plus any other financing that will go into the project, including but not limited to bank financing and owner cash. Uses include the façade improvements and any other improvements that are above and beyond what the RBF, Inc. will be funding. The total sources must equal the total uses.

| Source(s) | Amount ($) | Use(s) | Amount ($) |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| **Total:** | | **Total:** | |

**THE FOLLOWING EXHIBITS MUST BE COMPLETED WHERE APPLICABLE AND INCLUDED AS PART OF YOUR APPLICATION.** *The RBF, Inc. reserves the right to request additional information above and beyond this list.*

- ☐ Business tax return or balance sheet/profit and loss statements for last three fiscal years.
- ☐ Scale drawing of proposed façade changes, construction schedule, proposed materials list & color samples with cost estimates.
- ☐ Recent and historic photo.
- ☐ Personal financial statement and personal tax return for the past two years of principal owners (owners with 20% or More ownership).
- ☐ Most recent property tax bill.

## Please Answer the Following Questions (Check box that applies)

| | Yes | No |
|---|---|---|
| Has the company, any officer, subsidiary or affiliate of your company been involved in any bankruptcy or insolvency proceedings in the last 36 months? *If yes, please provide the details as a separate exhibit.* | ☐ | ☐ |
| Has the company, any officer, subsidiary or affiliate of your company been involved in any lawsuits in the last 36 months? *If yes, please provide the details as a separate exhibit.* | ☐ | ☐ |
| Does the company, any officer, subsidiary or affiliate have any outstanding tax liens? | ☐ | ☐ |
| Does the company, owner(s), or member of Management Team have a controlling interest in other businesses? *If yes, please provide their names and relationship with your company along with a current balance sheet and income statement for each as a separate exhibit.* | ☐ | ☐ |
| Does your company buy from, sell to, or use the services of any concern in which owner(s), shareholder(s) or member(s) of the management team have a significant financial interest? *If yes, please provide the details as a separate exhibit.* | ☐ | ☐ |
| Are any of the individuals listed under "Management" on parole or probation? *If yes, please provide the details as a separate exhibit.* | ☐ | ☐ |
| Have any of the individuals listed under "Management" been convicted of a crime? *If yes, please provide the details as a separate exhibit.* | ☐ | ☐ |

**BY SIGNING BELOW, THE APPLICANT**

- certifies that to the best of its knowledge and belief, the information being submitted to the Regional Business Fund, Inc. and its agent is true and correct;
- certifies that the applicant is in compliance with all laws, regulations, ordinances, and orders of public authorities applicable to it;
- certifies that the applicant is not in default under the terms and conditions of any grant or loan agreements, leases, or financing arrangements with its other creditors;
- certifies that the Regional Business Fund, Inc. and its agent is authorized to obtain a credit check on any principal or business associated with this application for the purposes of determining credit worthiness;
- agrees to reimburse the Regional Business Fund, Inc. and its agent for any reasonable expenses made in connection with this loan request, including, but not limited to, title work, legal fees, appraisals, recording/filing fees, etc.;
- certifies that the applicant has disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes but is not limited to lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory intervention or inadequate capital to complete the project;
- understands that unless it qualifies as a trade secret, all information submitted to the RBF, Inc. is subject to Wisconsin's Open Records Law;
- understands that color schemes including paint and /or awning samples, technical information and designs are required by the design committee;
- understands that the design committee will only approve designs that they deem appropriate for the building/business. Colors, materials, proportions, and overall design features will be considered;
- understands that approved façade changes must be completed within 6 months of closing date; and
- understands that deviation or disregard for the guidelines on the approved design will result in a stop being placed on the loan.

**In the event credit is extended, the applicant agrees to complete a direct payment authorization form allowing loan payments to be electronically debited via automatic clearing house (ACH).**

| | | |
|---|---|---|
| Signature | | Title |
| Print Name | Date | Social Security # |
| Signature | | Title |
| Print Name | Date | Social Security # |

Please submit application to:
**Your Local Committee**

FOR ADDITIONAL INFORMATION CONTACT
**WCWRPC**
PH (715) 836-2918 FX (715) 836-2886
Char Gurney – cgurney@wcwrpc.org or extension 14
Beth Waldhart – bwaldhart@wcwrpc.org or extension 19